GRIEVANCE REDRESSAL CELL

KPR Institute of Engineering and Technology



Dated: 08/10/2022

Minutes of Meeting

Ref. No. KPRIET/NSC-GRC/22-23/ODD/001

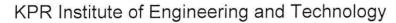
Vision of the	To become a premier institute of academic excellence by imparting technical,				
Institute	intellectual, and professional skills to students for meeting the diverse needs of the				
	industry, society, the nation and the world at large.				
Mission of the	Commitment to offer value-based education and enhancement of practical				
Institute	skills.				
	Continuous assessment of teaching and learning process through scholarly				
	activities.				
	Enriching research and innovative activities in collaboration with industry and				
	ir	nstitute of repute.			
	Ensuring the academic process to uphold culture, ethics and soci				
	responsibility.				
Core Value	PRACTICE				
OOIC Value	P	Professionalism			
	R	Responsible			
	Α	Adaptable			
	C Coherent				
	T Transparent				
	I Integrity				
	C Compassionate				
	E	Ethical			
Culture of KPRIET	Holistic PRACTICE				
Objective/	•	To ensure an impartial mechanism for redressal of any grievance of			
Vision/ Mission/	Students/Parents/ Faculty/Staff members and other stakeholders				
Functions of the	To uphold the dignity of the college by promoting cordial student-student,				
NSC	 student-teacher and teacher-teacher relationship To advise stakeholders to respect the right and dignity of one another, and teacher relationship 				
	•	not to behave in a vindictive manner towards any of them for any reason			
		To ensure that grievances are resolved promptly, objectively and with			
	sensitivity in a complete confidential manner				

Minutes of the 1st Meeting of Academic Year 2022-2023, odd semester held between 09:00 am to 9:30 am on 08/10/2022 in marigold, KPRIET

Applicable stakeholders to attend the meeting

SI. No.	Nature of stake holder	For this meeting	Always
1.	Chairman		
2.	Principal		✓
3.	Mentor		

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4.	Head GRC			V	
5.	Associate Head GRC			~	
1	Members invited	for this meeting	,		
SI. No.	Name	Designation	This Meeting		
SI. NO.	Name	Designation	Present	s Meeting	
1.	Dr. D. Sharmila	Controller of Examinations (Member of Student GRC)	V		
2.	Dr. G. Anusha	HoD / CE (Member of Student GRC)	V		
3.	Dr. S. Balasubramanian	HoD / CH (Member of Student GRC)	V		
4.	Dr. A. Balamurugan	HoD / CB (Member of Faculty GRC)	V		

Review of the Previous Meeting					
SI. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date	Remarks/Status
1	NA				
2					

Agenda of the Current Meeting:

- 1. Grievance statistics
- 2. Change in grievance mail
- 3. Website updates
- 4. Pending grievances

Minutes of the Current Meeting					
SI. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date	
1.	Grievance Statistics	The number of grievance communicated/sorted out during the period of July to October, modes received was discussed	Head-GRC	Continuous	
2.	Change in grievance mail	The general mail for communicating the grievance for the stakeholders was finalised to be grievance@kpriet.ac.in or grc@kpriet.ac.in and the mail for communication for the GRC	GRC committee members	Continuous	

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		committee members was grcteam@kpriet.ac.in		
3.	Website updates	It was informed that the grievance communication by stakeholders can be done through email/grievance registration in the GRC webpage or through the drop box placed in the admin block	Head-GRC	Continuous
4.	Pending grievances	It was informed that the wi-fi device installation alone remains pending, while all other grievances are sorted out. The status of the pending grievance was deliberated.	Head-GRC	Continuous

Head – GRC

